**Keystone Football Boosters**

**Meeting Minutes**

**November 9, 2020 – 6:30pm – Grace EC Church**

**Attendees:** Steffanie Sell, Shawn Wingard, Rebekah Nellis, Jen Wingard, Marc Taylor, Theresa Hurrelbrink, Dan Cosper, Tracy Weaver, Aurie Weaver, Ryan Smith, Jeannie Henry, Garry Henry

**Meeting called to order at 6:34 pm by President Dan Cosper**

**Secretary’s Report – Jeannie Henry**

* No Changes
* **Motion to approve** – Theresa Hurrelbrink; **2nd** –Jen Wingard; All approved

**Treasurer’s Report – Shawn Wingard**

* Checks to be approved:
  + $95.00 to Aurie Weaver for reimbursement for coaches classes
    - Motion to approve Jen Wingard; 2nd Garry Henry – all approved
  + $137.50 to Nutrition Inc for postgame hoagies
    - Motion to approve Jeannie Henry 2nd Theresa Hurrelbrink – all approved
  + $556.50 to Identity Studio for banners, media design, and senior night book
    - Motion to approve Theresa Hurrelbrink; 2nd Jen Wingard - all approved
  + $1300.00 to Daddy’s for food for Varsity Banquet
    - Motion to approve Jeannie Henry; 2nd Tracy Weaver – all approved
  + $111.34 to Pizza Shop for Varsity pre-game meal
    - Motion to approve Garry Henry; 2nd Rebekah Nellis – all approved
  + $375.26 to Riverside for postgame hoagies, batteries, and misc items
    - Motion to approve Jen Wingard; 2nd Rebekah Nellis – all approved
  + $101.76 to Vickers Florist for Senior Night
    - Motion to approve Jen Wingard; 2nd Garry Henry – all approved
  + $645.00 to J&S Screen Printing for coaches apperal
    - Motion to approve Ryan Smith; 2nd Jeannie Henry – all approved
* Shawn presented that we will have an invoice to Staab for the printing of the media guides that will need paid before the next meeting. Motion to pay upon receipt – Rebekah Nellis;, 2nd Theresa Hurrelbrink – all approved
* General Fund balance approx. $15000.00. Shawn will have a full statement print out at next meeting as all items should be paid out.

**Tracking Report**

* Gas for a year total receipts was $5080. Of that amount $1016 was credited to tracking accounts. Motion to transfer $4064 to the general fund by Jen Wingard; 2nd Ryan Smith – all approved
* Approximately $867.50 will transfer to general fund from the senior class as of right now. Players can still submit for reimbursement for items.

**Old Business**

* Media Guide didn’t do well at all this year – just because of limited sales and limited fans.
* Jen will be transitioning this to Steff Sell
  + Motion Marc Taylor; 2nd Rebekah Nellis – all approved
* Mileage Reimbursement for pulling the football trailer at federal reimbursement rates
  + Shawn Wingard – Varsity 420 miles - $239.40 motion Ryan Smith; 2nd Theresa Hurrelbrink – all approved
  + Garry Henry – Jr. High 381 miles - $217.17 motion Jen Wingard; 2nd Theresa Hurrelbrink – all approved

**New Business**

* Jr High Banquet – Due to COVID can’t be held at school. Grace EC is available Nov 22. Boosters to provide pizza, pop, & water.
  + Motion to pay for those items Theresa Hurrelbrink; 2nd Ryan Smith – all approved
* Discussion to make a donation to Grace EC Church for allowing us to use the facility for the meetings and the banquets.
  + Motion made by Jeannie Henry for $100 donation; 2nd Jen Wingard – all approved

**Coaches Report**

* Jr High ended season with 5 games – only 3 games that the 9th graders could play in
* Varsity ended with 6 completed games
* Submitted proposal to move to a Jr High (7&8 grade only), JV & Varsity team makeup with so many schools limiting the Jr High programs now to 7&8.
* All conference voting still not scheduled or completed. Asked that if we have all conference players to be able to purchase and provide them with an award as we have in the past.
  + Motion to purchase all conference awards as needed by Jen Wingard; 2nd Rebekah Nellis – all approved
* Previously had given gift cards to volunteer coaches, stats, trainer, photographer, and announcers.
  + Motion to purchase $50 Pizza Shop for volunteers. Total of 16 gift certificates. Motion made by Jen Wingard; 2nd Theresa Hurrelbrink – all approved

**Fundraising**

* Winners were drawn for the Gas for a Year Raffle
  + 1st Cathy Carmichael
  + 2nd Ed Rhoades
  + 3rd Jen Slaugenhaupt
* Shawn reviewed that he was having a hard time getting the gift cards with a check from the gas stations. Dan called the County to see if we were able to issue via check to the winners – and the answer from the county was yes.
* Motion to issue checks over gift certificates Theresa Hurrelbrink; 2nd Jen Wingard - all approved
  + 1st place $1040 – motion Tracy Weaver; 2nd Jen Wingard – all approved
  + 2nd place $300 – motion Garry Henry; 2nd Aurie Weaver – all approved
  + 3rd place $100 – motion Theresa Hurrelbrink; 2nd Garry Henry – all approved

Special thanks was given by the group to Dan Cosper for all of his hard work during this unique season of football during COVID. It was a ton of work and he navigated it very well.

**Motion to adjourn 7:58 p.m. – Jen Wingard; 2nd** – Theresa Hurrelbrink

***Next meeting will be December 14th at 6:30pm at Grace EC Church***

***Respectfully Submitted by Jeannie Henry, Board Secretary***