**Keystone Football Boosters**

**Meeting Minutes**

**September 7, 2021 – 6:30pm – Grace EC Church**

**Attendees:** Dan Cosper, Jeannie Henry, Rebekah Nellis, Jessica Kaltenbach, Karyn Montana, Shawn Wingard, Mary Crosby, Chuck Weaver

**Meeting called to order at 6:32 pm by President Dan Cosper**

**Secretary’s Report – Jeannie Henry**

* No Changes
* **Motion to approve** – Jessica Kaltenbach; **2nd** –Mary Crosby; All approved

**Treasurer’s Report – Shawn Wingard**

* Current balance in general account is $15204.11
* The following items were brought forward for motion for payment
	+ Clark Vinyl Graphics for Yard Signs $720.00 - Motion Jeannie Henry; 2nd Jessica Kaltenbach
	+ Tom’s Riverside for bowling party $22.32 – Motion Jeannie Henry; 2nd Rebekah Nellis
	+ Harland Clarke for checks $68.65 – Motion Jessica Kaltenbach; 2nd Karyn Montana
	+ Keystone High School for Hudl Subscription $900.00 – Motion Rebekah Nellis; 2nd Karyn Montana
	+ Keystone High School for reimbursement for payment to Daddy’s for Golf Outing catering $1040.00 Motion Rebekah Nellis; 2nd Karyn Montana
	+ Demans for the replacement jerseys $895.00 Motion Karyn Montana; 2nd Rebekah Nellis
	+ Dan Cosper for reimbursement for small games of chance license $125 – Motion Rebekah Nellis; 2nd Jessica Kaltenbach
	+ Dan Cosper for reimbursement for the PO Box $33.00 Motion Rebekah Nellis; 2nd Jeannie Henry
	+ FM Concessions for Gatorade for Double Days $340.00 – Motion Jeannie Henry; 2nd Jessica Kaltenbach
	+ Mary Crosby for 1st away game food $64.19 – Motion Jessica Kaltenbach; 2nd Karyn Montana
	+ Todd Sell for reimbursement for Pizza following the Port Allegeny game $150.88 – Motion Jessica Kaltenbach; 2nd Rebekah Nellis
	+ Riverside for double day food $540.78 – Motion Jeannie Henry; 2nd Karyn Montana
* All motions passed unanimously
* Shawn presented an updated banking projection for the rest of the season, with very conservative numbers for the concession stand.

**Tracking Report**

* Shawn provided a balance in the account of $5424.18
* Shawn and Rebekah to audit the tracking report and post updated spreadsheet for parent view.
* Jeannie to keep track of volunteers at games and for the raffle for credit.

**Old Business**

* Reviewed the food schedule between now and the next meeting:
	+ Varsity
		- Away Cameron County – Mary will provide meals for way up, have something for after the game
		- Smethport – Mary will provide meals for way up, have something for after the game
		- Sheffield – will provide food after the game
	+ JV
		- Moniteau – after the game
		- Karns City – after the game
	+ Jr High
		- Brookville – after the game

**New Business**

* First Responders game is Friday night. Chuck asked that patriot music be included. Decided that patriot songs from 515-6. Recognize first responders/veterans beginning at 630. Team wearing camo jerseys. Jon Weaver contacting local fire departments and Chuck reached out to the State Police and Sherriff’s office. Rebekah to write up info for Fran to read. Rebekah and Jeannie will coordinate with the lineup.
* Senior Night was brought up if we want to move it up given the current COVID climate. After discussion, Dan will ask the seniors, but will go with as planned for now.
* Recommendation to remember Gary Weaver for the cannon, Swartfagers and Terry Kahle for truck use, and the Fire and Ambulance Departments at the end of the season.

**Coaches Report - Coach Smith via report to Dan**

* Asked if we could order helmets again for the Seniors for the banquet. Invoice cost at no more than $335.
	+ Motion made to allow Coach Smith to order helmets – Jeannie Henry; 2nd Karyn Montana – all approved.
* 2 Jr High games added with Brookville. Home on 9-8 and away at Brookville on 9-16
* Homecoming parade now tentatively scheduled for 9-18-21. Chuck to arrange with Swartfager’s and Kahle to use trucks for team.
* We earned approximately $700 from the first clothing order. Second option was opened up with a few less items due to availability.
* Flag football sign ups end on Friday – still looking for coordinator.

**Fundraising**

* Golf Outing – successful even with less teams.
* Concession
	+ First varsity game was the highest earning night on record
	+ Based on school updates, will need to wear a mask while in the stand – we will not be patrolling this.
	+ Still need volunteers – Dan to reach out to try and get more signed up. All Jr High and JV games are covered – need help with Varsity.
	+ Going to open stand with limited menu – Steff Sell, Shawn, Rebekah, Jessica, and Mary able to help.
* Gas For a Year
	+ Tickets were given out at the parent meeting.
	+ Jeannie has the extras and will be collecting as they come back in.

**Meeting Adjourned at 7:59pm**

***Next meeting October 4th at 6:30pm at Grace EC Church***

***Respectfully Submitted by Jeannie Henry, Board Secretary***